

## Your first steps to a great move

Everyone is different. Every move is different. But AMJ's general approach to an awesome transition will help you stay efficient, stay on budget and arrive happy

### **Accept that you need a plan.**

Unless you want to make an unorganized sprint to your new home or office, you will need a basic moving plan. Might as well accept it now. The good news is, it's easy to start. Here we go...

### **Create an honest budget.**

Expenses can come quick and overspending is a real risk if you're not prepared. Before you start bubble-wrapping breakables, make sure your moving budget is sorted.

## Here are your key factors:

### **Personalized services from AMJ:**

Thankfully, your expert moving consultant will help you understand our fees for your customized move up front. The secret is understanding what you may need in advance.

### **Temporary housing:**

If you require this, it's an important one ... definitely a good place to start your budgeting plan.

### **Storage costs:**

Your AMJ team can certainly provide this and explain the fees. Still, it's important to note early.

### **Additional insurance:**

Something to consider, if you have super-duper precious items to move.

### **Professional packing by AMJ:**

A real bonus, if you're short on time (or patience).

### **Personal moving & cleaning supplies:**

Boxes, tape, packing, wrapping, cleaners...these materials make things easier for you, no doubt. It's easy to forget about their cost. *(Pssst, AMJ has supplies for you too.)*

### **Your own transportation:**

Budget will vary here obviously, depending on how far you're going, but it's no less important to budget for.

**Meals:** It's tough to cook on the road. But you still have to take care of yourself!

### **Child & pet care:**

You're busy. Moving is a busy time. Do you have budget allotted to make sure your family is looked after of during your move?

So, now you have a good starting point. And you know AMJ is here to help, just reach out for a free estimate and we can help attach some numbers to these items for you and offer some suggestions. You're off to a great start.

Call for a free moving estimate from AMJ:

Call 1 888 AMJ MOVE (265-6683)

### **Minimize tasks early.**

As moving day nears, must-do tasks will increase. So, if you can take care of something sooner than later (hint: updating everyone with your new address) ... do it before you're too busy unpacking boxes.

### **Know what you have.**

It's easy to underestimate how much stuff you actually have, which can make last-minute packing kinda tricky. Avoid this by taking an honest look around — or better yet, take an actual inventory.

### **Pack on-point.**

Let's face it, a good packing job will smooth out your move...considerably. And there's lots you can do to make that happen. Take advantage of AMJ's packing tips in this very playbook and consider using AMJ's expert packing services!

### **Do a reality check.**

Be real with yourself as moving day approaches. Check your budget. Check your schedule. Assess if you need help. Packing help? Cleaning help? Yard-sale help? Special logistics help? Just be honest with yourself. Doing this at least 10 days prior to your move will give you time to adjust.

### **Enjoy not rushing.**

You've planned ahead, right?! You know what's left to do, right?! So, enjoy crossing-off the final items on your AMJ moving checklist with lots of time to spare. Now, that's a housewarming gift!

### **Take a tote bag.**

Do yourself a favour and put together a personal bag to hold your essentials while you're in transition. It's a small thing that can go a long way, for you and your family. Nobody likes searching for their toothbrush.

## A Better Way to Pack

Life is busy. Moving is a big job. And packing, well, it's the biggest part. Thankfully, there are some simple packing tips you can use to make preparing for your home or office move with AMJ Campbell much easier and more efficient.

### **Pack less by decluttering first.**

If you don't need it, don't pack it. The less boxes you have to move, the better. This is your chance to declutter your life and help others by donating a few things. (A good-ol' yard sale can be fun, too.)

### **Be basically organized.**

It's amazing what you can accomplish with a basic schedule and plan. By simply writing down what you want to accomplish and when, you can organize your space to avoid rushing later.

### **Get the right packing tools.**

Very simple packing supplies will make your life way easier. Properly sized, quality boxes. An actual tape dispenser. Bubble wrap. A couple decent markers. These are small investments with big payoff.

### **Clean it before you pack it.**

Cleaning and dusting your possessions before they go into boxes makes unpacking a whole lot better. Why not wipe things down, so you can settle in sooner!

### **Categorize logically.**

Pulling your things together according to which room they will be placed will save you so much time on both ends of your move. It makes for fewer heavy steps for you and for us!

### **Label, label, label!**

Dealing with unmarked boxes is a nightmare when you want to know where something goes, or you need it quickly. Simply, label your boxes. (And no, marking it 'random' doesn't help.)

### **Spend time with breakables.**

Leaving your fragile items to the last minute is a bad idea. They need a little extra love and bubble wrap. So, give yourself enough time in advance to make your breakables unbreakable during your move. Remember: AMJ can provide special protective packing material and help with delicate electronics, if you don't have the original box.

### **When in doubt, call us.**

If packing for your move still seems overwhelming or you really don't have the time, consider AMJ Campbell's packing services. We'll get you packed properly — in no time.

## Start checking off your list.

The first thing on your to-do list should be... get a list! AMJ Campbell has laid out what you can do ahead of time to make your residential or office move as organized as possible!

On this day, I'll be done packing:

On this day, I'm moving out:

Call AMJ Campbell for an estimate!  
1.888.AMJ.MOVE (265.6683)

### FOUR WEEKS BEFORE:

- Declutter! Tour your home and decide which items should be discarded, donated or sold.
- Call people like doctors, dentists and other folks you rely on. They may recommend a colleague near your new home. Make sure to get copies of renewable prescriptions.
- Arrange transfer school records.
- Check home-owners insurance policies to see if moving is covered. Be sure your new home is protected by transferring fire, theft and other personal property insurance.
- Transfer your personal insurance records.
- If you have house plants to move, think about how you want to care for them. AMJ Campbell can give you advice on the best methods.

### THREE WEEKS BEFORE:

- Plan to use up most of your food items before the move.
- Arrange to have major appliances serviced before you move them.
- Remember, movers can't take aerosols, flammables, or ammunition. Its best to use them up or give them away before you move. Propane tanks must be emptied.
- If you have pets to transfer, AMJ Campbell can give you advice on the best methods.
- Notify the post office and get change-of-address forms. Notify all your subscriptions.  
Note: you must fill out a change-of-address form for each person receiving mail at your address.
- Make your travel reservations for the trip.

## You're almost there.

### TWO WEEKS BEFORE:

- Decide which items you'll pack and which you would like AMJ Campbell to pack. We can provide the finest packing materials at reasonable prices.
- Close or transfer all your accounts. Collect things you've loaned, borrowed and items in lay-away, cold storage etc.
- Arrange to discontinue utilities and delivery services.
- Protect your shipment from damage by disposing of flammables such as gasoline, fireworks, matches, cleaning fluids, bottled gas; also, aerosols, acids, caustic drain cleaners etc.
- Arrange the connection of utilities in your new home. Draw up a floor plan of your new home and indicate placement of furnishings. It makes moving in twice as easy!
- Sort out your cable TV, internet, and home phone services.

### ONE WEEK BEFORE:

- Transfer your bank accounts and ask your local credit bureau to transfer your records to your new city. Reconfirm travel reservations.
- Set aside maps, games, books, tablets, snacks and other items you'll take in your car. Don't forget your tote bag!
- Gather medicines and important papers for the trip
- Drain your water hoses and start packing!
- Get the name address and phone of your AMJ Campbell agent.
- Drain gasoline from your lawnmower.
- Remember, anything AMJ expert packers are taking care of should be left in a place for us to find. It's easier and safer, for example, to pack glassware right from the cabinet it's kept in.

### ONE DAY BEFORE:

- Put cleaning supplies, toiletries and coffee pots in a special box to be loaded last and unloaded first. Finish packing all suitcases. Defrost, clean and dry your refrigerator.

### MOVING DAY:

- Hey, why not take the day off? It's important to be on hand to answer questions, accompany the driver during inventory, sign bill of lading, confirm your new address and delivery date. Be sure to advise your driver of your en-route accommodations.
- Make final checks on every room and storage area.
- Make sure your windows and doors are locked, your keys are transferred, and the lights are out.

**Hey, you made it! Take a moment, breathe, and enjoy making this important change in your life.**

## A few last-minute reminders.

When you just want to be sure everything is taken care of before your move, use this little cheat sheet from AMJ Campbell. Keep it close by and remember, we're here to help!

On this day, I'll be done packing:

On this day, I'm moving out:

**RECORDS AND DOCUMENTS**

- Moving documents
- Children's school records
- Medical records
- Dental records
- Veterinarian records
- Passports
- Contents of safety deposit box
- Insurance policies
- House papers
- Transfer bank accounts
- \_\_\_\_\_
- \_\_\_\_\_
- \_\_\_\_\_

**VALUABLES**

Note: Never transport irreplaceable items on the moving truck or items not covered by mover's liability. We can give you complete details.

- Valuable collections
- Stocks or bond certificates
- Jewelry
- Silver
- Photographs
- \_\_\_\_\_
- \_\_\_\_\_
- \_\_\_\_\_

## Important phone numbers:

Realtor: \_\_\_\_\_

AMJ Campbell: \_\_\_\_\_

\_\_\_\_\_

## A few more things...

### PROFESSIONAL SERVICES

- Doctor
- Dentist
- Lawyer
- Accountant
- Other
- \_\_\_\_\_
- \_\_\_\_\_
- \_\_\_\_\_

### PREPARING FOR YOUR TRIP

- Enough clothing
- Medication
- Prescriptions
- Credit cards
- Duplicate Keys
- \_\_\_\_\_
- \_\_\_\_\_
- \_\_\_\_\_

### IF TRAVELLING BY CAR, CONSIDER TAKING:

- Blankets and pillows
- Toys, books, games
- Pre-moistened towelettes
- Snacks and drinks
- Road maps
- Flashlights
- \_\_\_\_\_
- \_\_\_\_\_

### SAYING GOOD-BYE

- Arrange to have dinner with friends
- Take children to visit their favourite places
- Take a moment, make a memory
- Did you tell everyone you're moving?
- \_\_\_\_\_
- \_\_\_\_\_

### UTILITIES & SERVICES

- Hydro
- Gas
- Water
- Telephone
- Television
- Internet
- Lawn & Garden Service
- \_\_\_\_\_
- \_\_\_\_\_
- \_\_\_\_\_

### OTHER

- Bank
- Insurance company
- Credit Card Companies
- Employment Insurance
- Revenue Canada
- Health Insurance
- Motor Vehicle Insurance
- Magazine Subscriptions
- Newspaper subscriptions
- Community Clubs
- \_\_\_\_\_
- \_\_\_\_\_
- \_\_\_\_\_